

**NOTICE AND AGENDA OF  
REGULAR MEETING OF THE  
BOARD OF TRUSTEES  
OF THE TOWN OF FOREST PARK, OKLAHOMA**

<https://www.forestparkok.gov/watch-meeting/>

**March 25, 2025**

As required by the Oklahoma statutes, notice is hereby given of the **Regular Meeting** of the Board of Trustees of the Town of Forest Park, to be held at **7:00 p.m., Tuesday, March 25, 2025**, at 4203 N. Coltrane Road, Forest Park, Ok. The Board may discuss and vote to approve, disapprove, or take other action on any item on this agenda.

**AGENDA**

Call to Order

Flag Salute

Roll Call

Declaration of Quorum

**A. Committee Reports: *Part 2, Chapter 3, Section 2-314 (B) (C)***

Planning and Zoning Commission – Chair Dennis French

Economic Development Council – Chair Robert Williams

Budget Committee – Trustee William Jones

**B. Residents to Be Heard**

**C. Consent Agenda**

a. Approval of the regular meeting minutes for February 25, 2025.

b. Approval of expenditures for March 2025.

c. Approval to accept the resignation of police officer, Brice Greenhoward, effective March 25, 2025.

**D. Discussion and approval to ratify the advertisement to hire a Deputy Court Clerk/Office Assistant effectively immediately.**

**E. Discussion and approval for the front office to be closed Good Friday, April 18, 2025. Staff will take vacation day.**

**F. Discussion and action to move Claudette Colbert, Janitor, from Office Administration to Public Works Department.**

**G. Discussion and approval to schedule a special meeting to discuss Annual Financial Statements and independent auditor's reports for the fiscal years ending June 30, 2021, June 30, 2022, June 30, 2023, and June 30, 2024.**

**H. Discussion and approval to designate Trustee William Jones as Forest Park's primary delegate to ACOG's Board of Directors committees and Mayor George H. Smith and Trustee Stephen Miller as alternates for the years of 2025 and 2026.**

**I.** Discussion and approval to write off \$627.08 at address 3409 N. Coltrane Rd. Resident is deceased.

**J.** Discussion and approval to adopt Resolution #2025-001- A RESOLUTION OF THE TRUSTEE BOARD OF THE TOWN OF FOREST PARK AUTHORIZING THE ADOPTION OF THE OKLAHOMA COUNTY HAZARD MITIGATION PLAN – 2024 UPDATE.

**K.** Discussion and approval to ratify \$1,592.79 expenditure to Metro Ford for the repair of Patrol Car #101.

**L.** Discussion and approval to ratify \$675.45 payable to Precision Tune Auto Care to repair General Administration vehicle (Taurus).

**M.** Discussion and approval to set a special meeting date for the purpose of revising the Personnel Policies and Procedures Manual.

**N.** Discussion and approval on the distribution of the insurance money received, which totaled \$50,420.67 due to two (2) totaled police vehicles.

**O.** Discussion and approval to ratify the \$7,101.00 expenditure to Travelers Property Casualty Company of America for the purpose of Assigned Risk Workers Compensation Insurance policy.

**Executive Session (25 O.S. 307 (B) (4))**

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**P.** Discussion and action to award a bonus of \$300.00 to Patrolman Oliver Murray for his exemplary service in saving the town over \$5,000.00 in necessary repairs to our patrol vehicle fleet.

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**Q.** Reports from Elected Officials

**R.** Legal reports

**S.** Adjournment

The notice/agenda was filed in the office of the Town Clerk and posted by 6:00pm Monday, March 24, 2025.

*Minnie Vickers-Johnson*

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Minnie Vickers-Johnson  
Town Clerk